



Notice of representation by legal practitioner or agent

ADMINISTRATIVE AND EQUAL OPPORTUNITY DIVISION AND OCCUPATIONAL DIVISION

NCAT Case Number:

Division: ☐ Administrative and Equal Opportunity Division ☐ Occupational Division

1. PARTIES

Applicant:

Respondent:

2. LEGAL PRACTITIONER OR AGENT

Representative type: ☐ Legal Practitioner
☐ Agent (*The agent must apply for leave to represent a party – see section 4 of this form*)

Firm name:

Name:

Address:

Phone:

Email:

Signature:

Date:

☐ **Do you want NCAT notices and correspondence emailed to you?**

By ticking this box you agree to receive the notice of hearing and other future correspondence by email. Please ensure the email address provided above is accurate and the email account is checked regularly.

3. NOTICE

PARTY REPRESENTATION DETAILS

☐ The legal practitioner / agent named above represents the:
☐ Applicant ☐ Respondent ☐ Other* (*please specify*)

OR

☐ The legal practitioner / agent has ceased to represent the:
☐ Applicant ☐ Respondent ☐ Other* (*please specify*)

* For example, a person with statutory right to be heard

PARTY CONTACT DETAILS

Name:

Address:

Phone:

Email:

4. APPLICATION FOR AGENT REPRESENTATION

The Tribunal must grant leave (permission) before an agent can represent a party.

The reasons I seek leave for this agent to represent me in the proceedings are:

☐ I understand that all correspondence will be sent to my nominated agent.

Name:

Signature:

Date:

5. REGISTRY DETAILS

NCAT Administrative & Equal Opportunity Division

Postal address: PO Box K1026, Haymarket NSW 1240

Street address: Level 10 John Maddison Tower
86-90 Goulburn Street
Sydney NSW 2000

Telephone: 1300 006 228
Interpreter Services (TIS) 13 14 50
National Relay Service
for TTY users 13 36 77

Email: aeod@ncat.nsw.gov.au

Website: www.ncat.nsw.gov.au

NCAT Occupational Division

Postal address: PO Box K1026, Haymarket NSW 1240

Street address: Level 10 John Maddison Tower
86-90 Goulburn Street
Sydney NSW 2000

Telephone: 1300 006 228
Interpreter Services (TIS) 13 14 50
National Relay Service
for TTY users 13 36 77

Email: od@ncat.nsw.gov.au

Website: www.ncat.nsw.gov.au